



## GRANT ACQUITTAL FORM

*To be submitted within four (4) weeks of completion of event/  
project/service (Failure to submit may affect future funding  
opportunities)*

Organisation/Club: .....

Event/Project/Service Name: .....

Event/Project/Service Date: .....

Festival or Event Summary:

Were there any changes to your initial application? If yes, please describe these changes?

.....  
.....  
.....  
.....

How many people attended? .....

How many do you estimate were from outside the Region? .....

What benefits were there to your organisation and the community?

.....  
.....  
.....  
.....

**Cloncurry Shire Council was promoted in the following manner/s:**

e.g. On advertising for the event; Mayor invited to speak at event; Inclusion of the Mayor's message in any festival or event related publicity.

.....  
.....  
.....



**ACQUITTAL**

Please round all amounts to whole dollars.

- Please complete this budget to account for all costs of your activity.
- Enter all other grants for which you have applied and mark an asterisk against those grants which have already been approved.
- The amounts requested in the third column (CSC) show how much of the CSC\* funding you will allocate to each expenditure item.
- **Note:** If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the gross value (including GST).

EXPENSES	Cost	*CSC Grant	+/- from Budgeted Amount
#			
<b>TOTAL EXPENSES</b>	\$	\$	\$
<b>INCOME (includes in-kind contributions)</b>			
#			
<b>TOTAL INCOME</b>	\$	\$	\$

- NB:**
- # Please indicate in the left hand column if the amounts are in-kind (I) or monetary (\$).
  - If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the gross value (including GST).
  - Please round amounts to the nearest dollar



## Checklist

### Have you included:

- Budget information
- Copies of receipt for accounts/invoices paid
- Photographs
- Additional information (if required)

### I certify that:

- The information provided above with respect to the expenditure of donation/contribution monies is true and accurate and the funds have been applied in accordance with the purposes of the donation/contribution;
- Any unexpended funds have been returned to Council with the acquittal form.

.....  
**Signed by**  
**Chairperson/Treasurer/Secretary**  
**Applicant/Auspicing Organisation**

.....  
**Date**