

Guidelines for the Cloncurry Shopfront Revitalisation Grants 2020-2021

The Cloncurry Shire Council Shopfront Revitalisation grants allows for businesses in the Cloncurry central business district to apply for up to \$10,000 to provide financial assistance for exterior physical works on shopfronts to encourage an improved streetscape and increased patronage.

The fund will provide up to \$10,000 matching dollar for dollar grants for shopfront improvements. The applicant must contribute an equivalent or greater amount towards the project.

Examples of improvement which the fund would apply include, but are not limited to:

- Painting
- Removal of redundant signage, air conditioning units and hoardings
- Removal of external asbestos containing material
- Improvements of advertising, signage and banners (shopfront only)
- A public art project
- Window front presentations
- Improving accessibility for all users
- Greening elements, planter pots etc
- Repairs to structural facade elements and awnings
- Creative Facade treatments eg vertical gardens or new timber panelling
- New repairs and replacements of verandas
- Other external facade works that might be proposed by a landlord/business owner that reflects the intent and purpose of the fund.

The Shopfront Revitalisation Grants are **not** available for:

- Improvements that have already been completed
- Rental fees
- Routine maintenance or cleaning
- Purchase of buildings or extensions
- Business relocation
- Development applications or other statutory fees
- Power and water costs
- Overheads and service charges involved in running your business
- Food and beverage items

When can I Apply?

Fund administration and eligibility:

- Applications are now open
- Funding applications are to be submitted by 5.00pm Friday 29 January 2021
- No late applications will be considered
- Funding will be announced February 2021

- Funding is open to businesses within the designated perimeters of the below map
- Funding will be retrospective, paid on completion of works
- If successful, a 'Tax Invoice' from the applicant is required to be submitted to Cloncurry Shire Council for the payment of the grant. The licensed contractor's invoice showing payment for the approved works and photographs showing before and after the approved activity, need to be submitted together with the applicant's tax invoice to receive funding.
- The fund will be administered by Cloncurry Shire Council's Community Services Department.
- Projects must be completed and acquitted by 30 June 2021.

Who can apply?

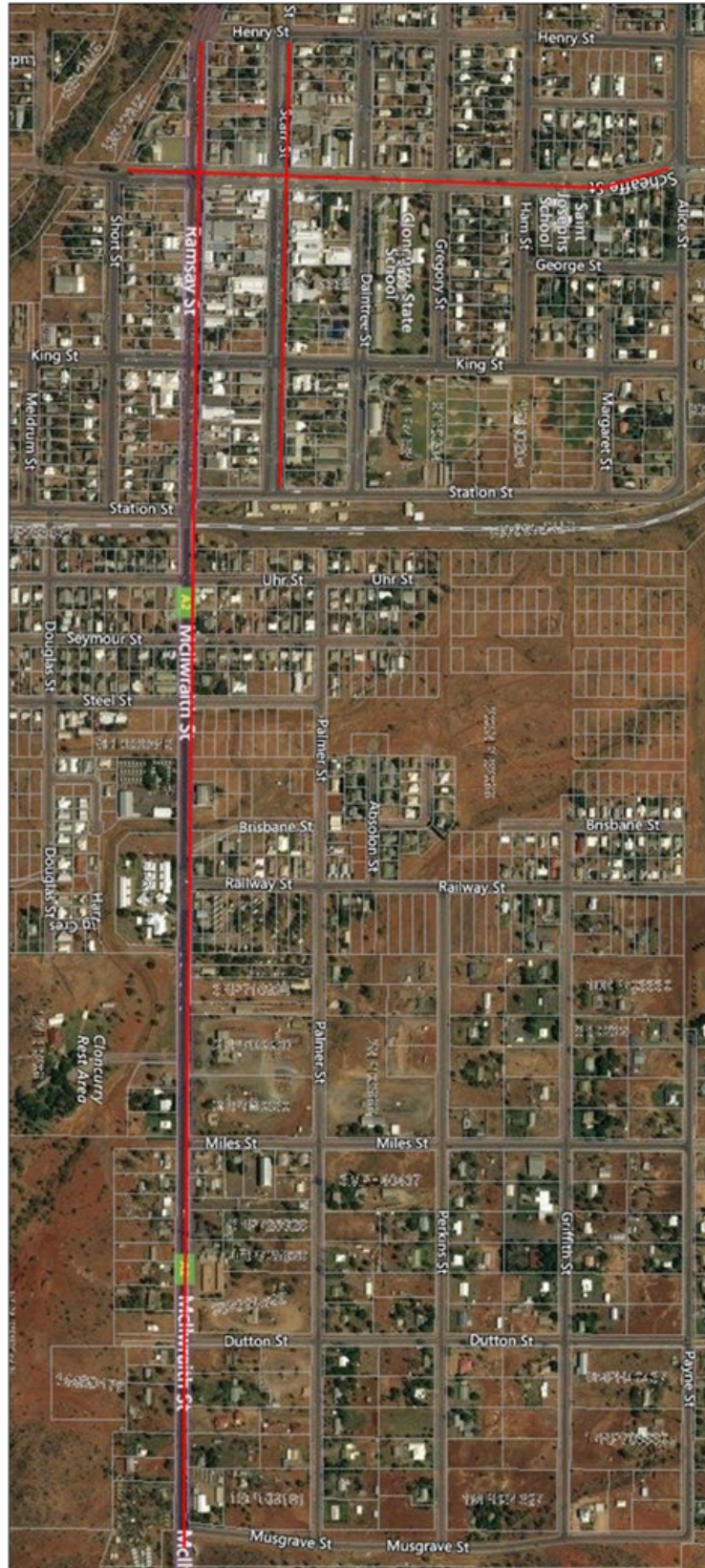
To be eligible for funding an applicant must:

- Be a property or business physically located on Ramsay Street, Scarr Street, McIlwraith Street and Sheaffe Street.
- Be a property owner or a tenant holding owner's consent.
- Have an appropriate business registration.
- Business must be a small business – employing under 20 employees.

Businesses are encouraged to shop locally when undertaking beautification works.

We would welcome proposals where a number of nearby businesses would like to collaborate to enhance the street appeal.

For more information contact Council's Community Services Department by phoning 4742 4100 or by emailing council@cloncurry.qld.gov.au



What is the Application Process?

Step 1

Use this guide to determine if the proposed revitalisation project is eligible and if your business is in the designated locations. Please call Council if you are unsure.

Step 2

Obtain written quotes from licensed contractors for the proposed works.

Step 3

Complete and submit the Shopfront Revitalisation Grant application form with the required attachments (quotes for work, written consent of property owner and photos of existing shopfront)

Step 4

Your application will be assessed by Council's Shopfront Revitalisation Panel. Recommendations will be presented to Council for approval.

Step 5

Grant allocations will be made. Successful Applications will be advised in writing

Step 6

Approved works and acquittal must be completed by 30 June 2021.

Step 7

Upon completion of the works, you must complete the acquittal form provided and notify Council to arrange a site inspection.

Step 8

Once works are completed and a site inspection has been approved, payment of grant funding will be made to your nominated bank account via invoicing.

Applications that do not provide the required documentation will not be assessed.

Once works are completed and approved, payment of grant monies will be deposited to your nominated bank account, upon receipt of your invoice.

You will be required to keep records of the grant expenditure and will have to submit this as evidence to Cloncurry Shire Council as part of the grant acquittal process.