



# Cloncurry Shire Council

FRM-IE3030-06

## SITING RELAXATION

**Information Privacy Act 2009** Cloncurry Shire Council is collecting your personal information in accordance with the *Local Government Act 2009*. The information collected on this form will be accessed by authorised Council officers or any other relevant State Government departments for the purpose of approving this application and ensuring Council records are accurate. Your information will not be accessed by any other person or agency unless you have given us permission, or we are required to do so by law.

### Authorising Provisions:

Concurrence Agency Application for Assessment against the Queensland Development Code (QDC) MP 1.1, 1.2, 1.3 and 1.d

### SECTION 1: PROPERTY DESCRIPTION (please print)

Street Address	
Lot on plan description	

### SECTION 2: APPLICANT DETAILS (please print)

Name			
Postal Address			
Suburb		Postcode	
Phone no. (day)		Mobile no.	
Email			

Are you the property owner? ☐ Yes ☐ No

If **No**, do you have the owner's consent to lodge this application? ☐ Yes ☐ No

*If you are not the property owner, please provide the property owner details below.*

### SECTION 3: PROPERTY OWNERS DETAILS (please print)

Name			
Postal address			
Phone no. (day)		Mobile no.	
Email			

Have you lodged this application with a building certifier? ☐ Yes ☐ No

*If you answered Yes, please complete the details of your building certifier below.*

### SECTION 4: BUILDING CERTIFIER DETAILS (please print)

Certifier Name			
Postal address			
Phone no. (day)		Mobile no.	
Email			

### SECTION 5: DETAILS OF THE PROPOSED BUILDING WORKS (please print)




## SECTION 6: WHICH PART OF THE (QDC) IS APPLICABLE TO THE PROPOSAL?

- ☐ QDC MP1.1: Design and siting standard for single detached housing - on lots under 450m<sup>2</sup>
- ☐ QDC MP1.2: Design and siting standard for single detached housing - on lots 450m<sup>2</sup> and over
- ☐ QDC MP1.3: Design and siting standard for duplex housing

## SECTION 7: WHAT TYPE OF RELAXATION ARE YOU SEEKING?

- ☐ Road frontage encroachment (*Answer questions 1 and 6*)
- ☐ Side and/or rear boundary encroachment (*Answer questions 2 and 6*)
- ☐ Exceeds the height requirement (*Answer questions 3 and 6*)
- ☐ Exceeds the site coverage (*Answer questions 4 and 6*)
- ☐ Other (please specify) (*Answer questions 5 and 6*)

### 1. Road frontage encroachment

- a) How has the proposed structure been designed so that it integrates with the existing dwelling and the streetscape? (i.e. describe the size, roof type, open structure, colours, materials and of those in the street)

- b) Discuss how the proposed boundary setbacks are appropriate for the proposed structure with reference to neighbouring buildings or structures. (Suggestions: similar setbacks in the street, distance to neighbouring habitable rooms, etc.)

- c) Discuss how the proposed location does not interfere with the outlook and views of neighbouring residents.

- d) Discuss how the proposed structure does not cause nuisance or impact on public safety.

- e) Does the proposal require a road works permit? ☐ Yes ☐ No

- f) Are there any infrastructure services along the frontage of the property?  
(e.g. stormwater inlet pits, power poles, Telstra pits, water meter) ☐ Yes ☐ No  
*If you answered Yes, please provide details on the site plan.*



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- g) Are there any easements, sewers or other council infrastructure traversing the property?

☐ Yes ☐ No

*If you answered Yes, please provide details on the site plan.*

## 2. Side and/or rear boundary encroachment

- a) Describe how the proposed building/structure will still allow for adequate daylight and ventilation to habitable rooms on your property and on any neighbouring properties (suggestions: adequate distance to habitable rooms, the structure is open/semi open, position on the lot for breeze, does not overshadow, etc.)

- b) Describe how the proposed structure would not impact on the amenity and privacy of residents on neighbouring properties (suggestions: location in relation to views from adjoining lots, location in relation to private outdoor spaces/habitable rooms on adjoining buildings/structures, consideration of height and design features, etc.)

- c) Are there any easements, sewers or other council infrastructure traversing the property?

☐ Yes ☐ No

*If you answered Yes, please provide details on the site plan.*

## 3. Exceed the height requirement

- a) What is the total height of the structure from natural ground level to the outermost projection?

- b) What is the reason for exceeding the height requirement? (Suggestions: slope or terrain of the land)

- c) Provide details on how the additional height does not overshadow any adjoining houses

- d) How will the structure not obstruct the outlook from adjoining properties? (Suggestions: Roof design and pitch, location on site, slope of the land, direction of available views)

## 4. Exceed site coverage

- a) What site coverage is proposed?



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- b) Discuss how adequate open space is still provided for recreation, service facilities and landscaping on the property.

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## 5. Other

- a) Which Acceptable Solution does the proposal not comply with? (Alternatively describe why you need a concurrence agency referral approval).

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- b) Demonstrate how the proposal achieves the relevant Performance Criteria or Outcome.

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## 6. Attached documentation - Mandatory requirements – Applications must include the following documents.

### Mandatory documents

- ☐ Copy of site plan (Include the proposed structure and any existing buildings on site, setbacks to all boundaries, road frontages, infrastructure on site and road frontage)
- ☐ Copy of elevations (Include the total height of the structure and at the outermost projection from the natural ground level)

### Optional documents

- ☐ Copy of floor plan
- ☐ Building envelope plan (if applicable)
- ☐ Form 15 and supporting technical documents (if applicable to Building Over Services)
- ☐ Other supporting information (e.g. site photos, adjoining owner's consent, etc.)

## SECTION 8: APPLICATION LODGEMENT

Applications may be lodged as follows:

By email: [council@cloncurry.qld.gov.au](mailto:council@cloncurry.qld.gov.au) – scanned copy with signatures only

By post: Mail to Cloncurry Shire Council, PO Box 3, CLONCURRY QLD 4824

By fax: (07) 4742 1712

Pay in person at: Cloncurry Shire Council Administration Centre,  
38-46 Daintree Street, Cloncurry

Enquires phone: (07) 4742 4100

### COUNCIL USE ONLY

Name		Date received:
Signature		
Reference number		
Amount paid		
Receipt no		