



CLONCURRY SHIRE COUNCIL

Operational Plan Review

Q1 2022 - 2023



Photo sourced from Overland Travellers and OQTA

Investing in our Communities, People & Lifestyle









Our family-friendly Shire and supportive community spirit are underpinned by sustainable facilities and institutions that promote positive community, health, educational, and recreational outcomes.


Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Strengthening Our Economies & Supporting Growth Council's planning, policies and investments improve urban amenity and connectivity in Cloncurry.	URBAN RENEWAL / REVITALISATION Council's Corporate Plan identifies the development of an Urban Renewal and Revitalisation Policy as a key deliverable. The aim will be to provide guidance and structure around projects and initiatives that will progressively improve the amenity of town over time.	Director of Community Services and Economic Development	Quarterly	●	25%		<ul style="list-style-type: none"> Development and delivery of Policy / Strategy Allocation of funding to deliver items in Policy / Strategy 	<ul style="list-style-type: none"> Policy research and development underway Nil budget allocated for Urban Renewal/Revitalisation
	PARKS & GARDENS SPORT & RECREATION Council maintains a range of parks, gardens and sport and recreation facilities. Maintaining these to an appropriate standard is crucial to maintaining Cloncurry's status as a tidy and attractive town.	Director of Infrastructure and Environment	Monthly	●	25%		<ul style="list-style-type: none"> Service level standards developed for key sites Works programs, inspections, audits, defect logging program in place to monitor adherence to service level agreements 	<ul style="list-style-type: none"> Service levels under development Works programming, including defect logging, is transitioning into Reflect/Recover
Council supports, through direct investment or through facilitation and advocacy, childcare, and Out of School Hours Care services in Cloncurry.	CHILDCARE SERVICES Childcare services are over-subscribed in Cloncurry. Access to these services impacts on population attraction and retention. On that basis, any investment to reduce the waiting list by increasing capacity has the potential to deliver positive impacts for population retention/attraction.	Director of Community Services and Economic Development	Monthly reporting Quarterly reviews	●	25%		<ul style="list-style-type: none"> Council reduces waiting list numbers through appropriate staff and infrastructure investments. Council manages risks of operating facility through development and implementation of a business plan 	<ul style="list-style-type: none"> Council has increased utilisation rates at the Child Care facility but waiting list numbers remain with demand for childcare services high. Additional staff recruited during Q1 of casual staff, recruitment continues for ECT, and new position created for Assistant Director. Council has released a tender for the detailed design of a new childcare centre RFQ scope for the development of the Curry Kids Business Plan has been prepared ready for release.
	CHILDCARE SERVICES Council aspires toward achieving and maintaining a rating of "Meeting" or "Exceeding" the National Quality Standard across the seven (7) quality areas.	Director of Community Services and Economic Development	Annually	●	25%		<ul style="list-style-type: none"> Council receives a "Meeting" or "Exceeding" rating for the Curry Kids Early Learning Centre. 	<ul style="list-style-type: none"> Council is engaged with the Department of Education to secure intensive coaching and additional training and support for staff. Council has secured funding under the kindy uplift program to support the Kindy programming. Business plan to address opportunities to meet or exceed the NQF. Meeting in 3 out of 7 areas.
	OUT OF SCHOOL HOURS CARE Survey responses have consistently shown high levels of interest in the provision of vacation care in Cloncurry, identifying this service as impacting on population attraction and retention.	Director of Community Services and Economic Development	Annually	●	25%		<ul style="list-style-type: none"> Council supports (initiatives to offer) vacation care services in Cloncurry for 2022-23. Council supports (initiatives to offer) after school care services in Cloncurry for 2022-23. 	<ul style="list-style-type: none"> Council delivered 3 School holiday activities for the September school holidays including minute-to-win-it activities, cooking classes, and a pool party, in collaboration with community partners. Council supports PCYC with funding for the delivery of circus skills workshops over the September school holidays. Council coordinated and promoted a community-wide school holiday program for the September school holiday, in collaboration with community stakeholders. Curry Kids Business Plan scope includes the need for the plan to consider community needs and capacity to deliver OSHC and Vacation Care programs.
Council supports, through direct investment or through facilitation and advocacy, the services, facilities, and clubs that enable and encourage participation in sport and	SPORT & RECREATION AQUATIC FACILITY Council invests in a wide-range of sport and recreation assets and funds a wide-range of sport and recreation activities. This investment is aimed at promoting community well-being and in maintaining/enhancing the liveability of our community.	Director of Infrastructure and Environment	Monthly reporting	●	25%		<ul style="list-style-type: none"> Complete tender process and award contract for management of the Cloncurry Aquatic Facility Monthly reporting on key Agreement parameters (usage, regulatory compliance, maintenance etc.) 	<ul style="list-style-type: none"> Management Agreement amended and extended Monthly reporting presented to Council

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Investing in our Communities, People & Lifestyle

Our family-friendly Shire and supportive community spirit are underpinned by sustainable facilities and institutions that promote positive community, health, educational, and recreational outcomes.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
recreational activities and events.	SPORT & RECREATION STRATEGY Council invests in a wide-range of sport and recreation assets and funds a wide-range of sport and recreation activities. This investment is aimed at promoting community well-being and in maintaining/enhancing the liveability of our community.	Director of Community Services and Economic Development	Quarterly reporting		25%		<ul style="list-style-type: none"> Development and implementation of a 4-year Sport & Recreation Strategy to coincide with the 2022-26 Corporate Plan 	<ul style="list-style-type: none"> RFQ project brief developed for the development of the Activate Cloncurry Strategy, the strategy will form the roadmap for the future provision of sport, play, active recreation, open space and play spaces across the shire for the next 5 years. Auskick program supported by Council and delivered in collaboration with AFL QLD. The school-based program was supported by a community grant.
	SPORT & RECREATION TOURISM – CORELLA PARK DAM Council, individually, and as a member of the Outback Queensland Tourism Association is constantly looking to build the tourism profile of the area. This includes building the profile of signature destinations such as Corella Dam and the Chinaman Creek Dam.	Chief Executive Officer Director of Community Services and Economic Development	Quarterly reporting		50%	30 June 2023	<ul style="list-style-type: none"> Secure relevant tenure (freehold and reserve) over Corella Park Dam / Clem Walton Corella Park Masterplan - camping and recreation substantively progressed 	Council requests for project/process updates have gone unanswered by the Department.
	SPORT & RECREATION TOURISM – CHINAMAN CREEK DAM Council, individually, and as a member of the Outback Queensland Tourism Association is constantly looking to build the tourism profile of the area. This includes building the profile of signature destinations such as Corella Dam and the Chinaman Creek Dam.	Director of Projects	Monthly reporting		25%	<ul style="list-style-type: none"> Chinaman Creek Dam Reserve Upgrade (30 December 2022) Stage 2 of the path to Chinaman Creek Dam (30 May 2023) 	<ul style="list-style-type: none"> Completion of phase 1 of Chinaman Creek Dam Reserve Upgrade (December 2022) Completion of path from town to Chinaman Creek Dam (December 2022) 	<ul style="list-style-type: none"> Chinaman Creek Dam Reserve Upgrade Construction - works are underway with a forecast completion date of 30 December 2022. Stage 1 of the path to Chinaman Creek Dam - completed Stage 2 of the path to Chinaman Creek Dam - RFT released to the market & responses pending
	LIBRARY SERVICES & GALLERY The Bob McDonald Library provides a range of important services to the community of Cloncurry as well as to those visitors passing through the town. The library provides access to an online catalogue of 300,000 titles as well as to a wide range of State and Local Government collections, access to the internet, delivery of the First Five Forever program and other initiatives and activities.	Director of Community Services and Economic Development	Monthly		25%		<ul style="list-style-type: none"> First Five Forever Program delivered Longitudinal data on membership and usage developed Deliver initiatives/improvements to library experience and drive increased usage 	<ul style="list-style-type: none"> First Five Forever program delivered; Longitudinal data sets presented in Council meeting reports Active and Passive library programming improvement implemented. Activities held over the September School holiday period
	REGIONAL ARTS & DEVELOPMENT FUND (RADF) The RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.	Director of Community Services and Economic Development	Quarterly		25%		<ul style="list-style-type: none"> Council delivers RADF program in line with program guidelines and Committee terms and conditions. 	<ul style="list-style-type: none"> Council initiated performance delivery of The Frog Prince and La Boheme. Opera Qld & Council and Collaboration supported by RADF funding.
	VENUES & FACILITIES - BOOKINGS CAPABILITY Council provides a range of venues and facilities for hire to the community as well as internally (for functions, events, training etc.). Council aspires to high utilisation rates and an efficient booking process.	Director of Community Services and Economic Development	Quarterly		25%		<ul style="list-style-type: none"> Implementation of bookings management system to better administer (more efficiently, more effectively) bookings of Council venues and equipment; Progressive improvement of Council's audio-visual and public address systems. 	<ul style="list-style-type: none"> Bookable implementation progressing, internal user testing underway Proposal for AV upgrade received, under review.
	VENUES & FACILITIES – USER GROUPS Cloncurry Clubs and Associations are key stakeholders in the majority of Council's venues and facilities. It is crucial that Council works closely with these groups to ensure mutual understanding of expectations and needs as well as opportunities to partner in delivering improvements to these venues and facilities.	Director of Community Services and Economic Development	Quarterly		5%		<ul style="list-style-type: none"> Quarterly user group meetings held Outputs of user group meetings reported to Council 	<ul style="list-style-type: none"> Venue User Group Meeting for Cloncurry Equestrian Centre held 16 June.
	COMMUNITY SAFETY Cloncurry Shire Council is committed to protecting people and assets. Where necessary, CCTV surveillance is used to assist in meeting this commitment.	Director of Corporate Services	Quarterly		5%		<ul style="list-style-type: none"> Council progressively integrates and upgrades its CCTV network 	<ul style="list-style-type: none"> W4Q 2021-24 amendment application submitted to make funding available for CCTV replacement, integration and expansion of network

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Investing in our Communities, People & Lifestyle

Our family-friendly Shire and supportive community spirit are underpinned by sustainable facilities and institutions that promote positive community, health, educational, and recreational outcomes.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	HORSE AGISTMENT The community of Cloncurry has indicated an interest in establishing paddocks for agisting horses.	Director of Infrastructure and Environment	Quarterly	●	50%		<ul style="list-style-type: none"> Council develops the policy framework to enable the agistment of horses Council finalises the scope for establishing horse agistment facilities and initiates horse agistment in Cloncurry. 	<ul style="list-style-type: none"> Detailed review of all existing arrangements (formal and informal) completed The proposed approach drafted and to be presented at the November 2022 workshop
Council delivers and sponsors the delivery of a range of events that appeal to locals and visitors.	EVENTS - COUNCIL The delivery of events has a direct impact on community well-being and liveability. In sponsoring Council events and in granting assistance to events hosted by community groups, Council is able to promote the benefits described above.	Director of Community Services and Economic Development	Monthly	●	25%		<ul style="list-style-type: none"> Council budgets for and delivers Council events including, but not limited to: Australia Day, Poetry Competition, International Women's Day, Beat the Heat, Seniors Week etc. Council live streams 'no admission fee' events where feasible 	<ul style="list-style-type: none"> Beat the Heat, Senior Week Garden Competition and Morning tea, Minute to win it, Kids Cooking, and Pool Party events and activities delivered.
	EVENTS - COMMUNITY The delivery of events has a direct impact on community well-being and liveability. In sponsoring Council events and in granting assistance to events hosted by community groups, Council is able to promote the benefits described above.	Director of Community Services and Economic Development	Monthly	●	25%		<ul style="list-style-type: none"> Council budgets for and supports community events in line with relevant policies (e.g., Grants to Community Organisations); Council progresses required submissions to confirm Show Day Holidays and Special Event Holidays. 	<ul style="list-style-type: none"> Support for community events budgeted in 2022-23 budget adoption in Q4. Submission for special holidays supported
Council facilitates the development of the Cloncurry Health Vision strategy and actively supports the delivery of the objectives elaborated within.	HEALTH & AGED CARE SERVICES Council in conjunction with local health service providers shares a common commitment to providing quality health and wellbeing services and facilities to the community. Council evidences this commitment in a number of ways, including lobbying and advocacy efforts, administrative support, direct financial support, subsidisation of services, provision of aged-care housing and so on.	Director of Community Services and Economic Development Director of Corporate Services	Quarterly	●	30%		<ul style="list-style-type: none"> % implementation of Health Vision Financial support provided to underwrite the sustainability of the GP clinic and GP services Lease of health clinic facilities to Health Services 	<ul style="list-style-type: none"> Continuation of subsidy for GP clinic budgeted for 2022-23 New Agreement endorsed by Council for the continuation of support for GP services and GP clinic. Community Integration Officer arranged a number of events and programs, including completion of Mental Health First Aid training for community members (conducted by the Royal Flying Doctor Service (RFDS)).

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Strengthening Our Economy & Supporting Growth

Our local economy is built upon its strengths. Innovation and good planning support prosperity in existing businesses, attracts new businesses and maximises opportunity for local employment.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Review, update and implement the deliverables of key strategic plans (tourism, economic development, biosecurity)	ECONOMIC DEVELOPMENT Council's economic development portfolio covers a wide-range of projects and initiatives that are designed to attract and retain population, facilitate investment, sustain and grow local businesses, diversify business and industry opportunities and so on. Many of these initiatives and the deliverables associated with them are captured in Council's Economic Development Strategy.	Director of Community Services and Economic Development	Quarterly	●	20%		<ul style="list-style-type: none"> Review and update of Council's Economic Development Strategy (combine with Tourism Strategy) % implementation of Economic Development Strategy 	<ul style="list-style-type: none"> EDS development is underway, progress includes the development of a working group, and desktop research is complete.
Council supports the development of competitive local business and industry in line with Council's Economic Development Strategy and in accordance with relevant regional and state-wide strategies.	DEVELOPMENT OF COMPETITIVE LOCAL BUSINESS & INDUSTRY The sound contracting principles (s104 of the <i>Local Government Act 2009</i>) identify the development of competitive local business and industry as one of the core principles of procurement and contracting for local governments	Procurement Manager	Quarterly	●	25%		<ul style="list-style-type: none"> Maintain registers of pre-qualified suppliers for: Trades & Services, Plant Hire, Quarry Materials, Tyres, Tubes & Associated Services, Mechanical Services. 	<ul style="list-style-type: none"> Plant Hire & Quarry Materials ROPS established and in place. Development of reporting mechanisms for identification of utilisation of ROPS in progress. Mechanical Services & Tyres and Associated Services drafted
	LOCAL BUSINESS - LOCAL BUSINESS NETWORK Cloncurry's Local Business Network provides valuable insights to Council on needs and opportunities for local businesses in the Shire.	Director of Community Services and Economic Development Manager of Tourism and Economic Development	Quarterly	●	25%		<ul style="list-style-type: none"> Provide secretarial support to LBN and attend all meetings. Council supports (directly/indirectly) a range of events and initiatives (e.g., Buy Local) aimed at building the sustainability, resiliency, efficiency, capability of local businesses. Council reports against <i>Small Business Friendly Charter</i> commitments 	<ul style="list-style-type: none"> Secretarial support provided. Council has continued to support and invest in LBN recommendations
	LAND SALES - INDUSTRIAL Council is seeking to sell the final six (6) of seventeen (17) fully serviced Industrial lots in Cloncurry. https://www.cloncurry.qld.gov.au/downloads/file/1191/industrial-estate-brochure-current	Director of Corporate Services	Quarterly	●	25%		<ul style="list-style-type: none"> Sale of balance of Industrial Lots (Stage 1) Review planning for Stage 2 Industrial Lots 	<ul style="list-style-type: none"> Contract for sale of 1 of the remaining six lots in place.
Council invests directly in, or supports through lobbying and advocacy efforts, the continued improvement of digital connectivity in Cloncurry and the region.	DIGITAL CONNECTIVITY Improved digital connectivity, reliability, speeds, and data availability will be key drivers of economic development and liveability within the region. To facilitate the benefits these improvements can bring, Council is committed to supporting investments in this technology (either directly or through lobbying/advocacy efforts).	Chief Executive Officer	Quarterly	●	50%	31 December 2023	<ul style="list-style-type: none"> Support initiatives that improve digital connectivity, speed, data, and reliability, including the Cloncurry to Normanton Telecommunications Corridor, the Cloncurry to Dajarra Telecommunications Corridor, the Quamby RT project, the Sally Creek RT project, the Dajarra 4GX project and the Corella Dam 4GX project. 	<ul style="list-style-type: none"> Cloncurry to Dajarra: completed Cloncurry to Normanton: in progress (30 June 2023) Sally Creek RT: in progress (30 June 2023) Quamby RT: in progress (30 June 2023) Dajarra 4GX: 30 Dec 2023)
Council's business units are commercially viable (Cloncurry Saleyards, Cloncurry Aerodrome, Curry Kids Early Learning Centre).	CLONCURRY SALEYARDS Cloncurry Saleyards is the second-largest cattle handling facility in Queensland and third largest in Australia. The Cloncurry Saleyards offers inspection, dipping and NLIS services for the 300,000 head passing through the area each year.	Director of Projects Director of Community Services and Economic Development	Annually	●	10%		<ul style="list-style-type: none"> Completion of Saleyards Precinct Master Plan Progressive implementation of Master Plan Facility hosts bull sale in April 2023 	<ul style="list-style-type: none"> Saleyards Precinct Masterplan progressing. Progress includes review of concept plans and stakeholder feedback, and consideration of economic feasibility of key elements to determine their viability. Bull Pens upgrade - nearing completion
	CLONCURRY SALEYARDS Cloncurry Saleyards is the second-largest cattle handling facility in Queensland and third largest in Australia. The Cloncurry Saleyards offers inspection, dipping and NLIS services for the 300,000 head passing through the area each year.	Director of Corporate Services Facility Managers	Monthly reporting	●	25%		<ul style="list-style-type: none"> Throughput: no. of head of cattle; Profitability of Saleyards Rolling review of fees and charges Entry into new lease/licence agreements where required / advantageous 	<ul style="list-style-type: none"> Profitability improvement in the first quarter of 2022-23. Throughput of cattle 10 percent lower than 2021-22 year-to-date.

✓ Completed
● On Track
● On Hold
● Not Started
● Needs Attention

Strengthening Our Economy & Supporting Growth

Our local economy is built upon its strengths. Innovation and good planning support prosperity in existing businesses, attracts new businesses and maximises opportunity for local employment.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	AIRPORT Council's airports are vital to the local community and the State's economy. The Cloncurry Airport provides essential transport for Cloncurry residents and fly-in/fly-out employees, while the Dajarra Airstrip enables access to RFDS and other emergency care services to the residents of Dajarra and surrounds.	Director of Projects	Monthly reporting	●	5%	Dajarra Airstrip project (30/6/2024) - subject to funding	<ul style="list-style-type: none"> Completion of Cloncurry Airport Masterplan Progressive implementation of Masterplan Completion of Dajarra Airstrip project 	<ul style="list-style-type: none"> Cloncurry Airport Masterplan - RFT released to the market & responses pending Dajarra Airstrip project - project on hold pending funding announcements
	AIRPORT Council's airports are vital to the local community and the State's economy. The Cloncurry Airport provides essential transport for Cloncurry residents and fly-in/fly-out employees, while the Dajarra Airstrip enables access to RFDS and other emergency care services to the residents of Dajarra and surrounds.	Director of Corporate Services	Monthly reporting	●	25%		<ul style="list-style-type: none"> Throughput: no. of RPT passengers etc. Profitability of Airport Operations Rolling review of fees and charges Entry into new lease/licence agreements where required / advantageous Completion of annual audit in line with CASA requirements 	<ul style="list-style-type: none"> Passenger numbers year to date highest reported in the last three years. Profitability has improved in Q1 2022-2023.
Council and key stakeholders promote Cloncurry as a tourism destination, driving investments in new businesses, (events and facilities) and generating new revenue streams for existing businesses.	TOURISM Council's commitment to developing tourism opportunities in Cloncurry is facilitated by the continued upkeep and maintenance of existing facilities (John Flynn Place, Unearthed VIC, construction of new tourism infrastructure (see Priority Projects and Initiatives), support for ICT upgrade, hosting of signature events and through membership in the Outback Queensland Tourism Association.	Manager of Tourism and Economic Development	Monthly	●	25%		<ul style="list-style-type: none"> Review and update to Tourism Strategy. % implementation of Tourism Strategy. Completion of Priority Projects as these relate to Tourism. OQTA membership. 	<ul style="list-style-type: none"> Tourism Strategy 9 out of 10 delivered or on track. Priority Projects progressed: Chinaman Creek Dam Recreation Area Upgrade, Chinaman Creek Dam Pathway Tourism Strategy update to be incorporated into a broader update of EDS in 2022-23.
	TOURISM - VISITOR INFORMATION CENTRE & MARY KATHLEEN PARK Council's Unearthed Visitor Information Centre and Mary Kathleen Park are key points of contact for all tourists visiting the Shire and tourism destinations in their own right (museum, historical park, playground).	Manager of Tourism and Economic Development	Monthly	●	10%		<ul style="list-style-type: none"> Visitor numbers Merchandise sales Completion of masterplan for Mary Kathleen Park (October) 	<ul style="list-style-type: none"> Visitor numbers and merchandise sales are recorded in monthly Council meeting reports. Mary K Masterplan not completed.
	TOURISM - JOHN FLYNN PLACE John Flynn Place honours an Australian visionary and those who joined his campaign for better living conditions in remote Australia. The museum recounts an era of technological advance when aviation and radio overcame the isolation of vast tracts of the continent.	Manager of Tourism and Economic Development	Monthly	●	10%		<ul style="list-style-type: none"> Visitor numbers. Merchandise sales. Completion of JFP and Sport & Recreation Precinct Masterplan 	<ul style="list-style-type: none"> Visitor numbers and merchandise sales are recorded in monthly Council meeting reports.
	TOURISM - RV FRIENDLY POLICY Council's commitment to developing tourism opportunities in Cloncurry is facilitated by the continued upkeep and maintenance of existing facilities (John Flynn Place, Unearthed VIC, construction of new tourism infrastructure (see Priority Projects and Initiatives), support for ICT upgrade, hosting of signature events and through membership in the Outback Queensland Tourism Association.	Director of Projects	Quarterly	●	70%		<ul style="list-style-type: none"> Research and develop an "RV Friendly" Policy for Cloncurry 	<ul style="list-style-type: none"> Draft RV Friendly Strategy presented to Council
	SPORT & RECREATION TOURISM - NEW INITIATIVES Council, individually, and as a member of the Outback Queensland Tourism Association is constantly looking to build the tourism profile of the area. This includes building the profile of signature destinations such as Corella Park Dam and the Chinaman Creek Dam.	Director of Community Services and Economic Development	Quarterly	●	5%		<ul style="list-style-type: none"> "Tracks and Trails" project progress / completed for Cloncurry (subject to funding constraints in the absence of grant funding) 	<ul style="list-style-type: none"> Project on hold awaiting funding outcome.
	SPORT & RECREATION TOURISM - GREAT WALK Council, individually, and as a member of the Outback Queensland Tourism Association is constantly looking to build the tourism profile of the area. This includes exploring new tourism opportunities.	Director of Community Services and Economic Development	Quarterly	●	0%		<ul style="list-style-type: none"> Great Walk Project - Feasibility Study to determine the viability of establishing a Great Walk in Cloncurry (subject to funding constraints in the absence of grant funding) 	<ul style="list-style-type: none"> MITEZ and OQTA briefed on the project.
	SPORT & RECREATION TOURISM - RAIL TRAIL Council, individually, and as a member of the Outback Queensland Tourism Association is constantly looking to build the tourism profile of the area. This includes exploring new tourism opportunities.	Director of Community Services and Economic Development	Quarterly	●	10%		<ul style="list-style-type: none"> Rail Trail Project - Feasibility Study / Masterplan to determine the viability of establishing Rail Trail offerings in Cloncurry (subject to funding constraints in the absence of grant funding) 	<ul style="list-style-type: none"> Project brief for a feasibility study into the development of the Kajabbi Branch Rail Trail under development. MITEZ and OQTA briefed on the project.

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Strengthening Our Economy & Supporting Growth

Our local economy is built upon its strengths. Innovation and good planning support prosperity in existing businesses, attracts new businesses and maximises opportunity for local employment.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Council supports and invests in opportunities that promote economic diversification and a broadening of the Shire and the region's economic base.	ECONOMIC DIVERSIFICATION - IRRIGATED AGRICULTURE Council is seeking to progress an irrigated agriculture project in Cloncurry to demonstrate the potential and the viability of agricultural diversification in the Shire.	Director of Community Services and Economic Development	Quarterly	●	5%		<ul style="list-style-type: none"> Continue efforts to support / secure irrigated agriculture investment/operations in Cloncurry. 	<ul style="list-style-type: none"> Cotton Gin advocacy document developed. Draft Investment Incentive Policy developed.
	ECONOMIC DIVERSIFICATION - FILM & TV Following on from the 2021 benefits associated with hosting a major television production in Cloncurry, Council will explore opportunities to attract similar investments to the Shire in the future. In doing so, the aims are to stimulate economic activity, diversify economic activity and to showcase Cloncurry.	Director of Community Services and Economic Development	Quarterly	●	25%		<ul style="list-style-type: none"> Number and success of advocacy efforts to attract film and TV production to Cloncurry. Return on Investment. 	<ul style="list-style-type: none"> Extensive media received as a result of Council publicity efforts surrounding filming of the Bank Manager Film and Film Incentive Program, second film incentive approved with filming scheduled for October 2022.

✓ Completed
● On Track
● On Hold
● Not Started
● Needs Attention

Building and Maintaining Our Infrastructure

Our infrastructure is strategically planned and well maintained to ensure the delivery of quality services to our community and to facilitate growth opportunities where viable.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Council develops, implements, and maintains an effective and compliant asset management framework.	ASSET CONDITION ASSESSMENTS Asset condition assessments: to ensure the valuation of Council assets is accurate and to ensure asset management is based on sound and up-to-date information, it is essential that Council has an awareness of asset conditions.	Director of Infrastructure and Environment	Quarterly	●	25%		<ul style="list-style-type: none"> Council develops an asset condition assessment plan with associated budget (e.g., for culverts, bridges, sporting facilities etc.). Asset condition assessments are completed in line with Asset Condition Assessment Plan. Asset Management Plans (AMP) updated as required. 	<ul style="list-style-type: none"> Asset Register up to date Scoping for Comprehensive Revaluation underway, which includes detailed condition assessment of a range of asset classes (but not underground assets)
	ASSET VALUATIONS Asset valuations and revaluations: to ensure accurate knowledge about Council's assets and to ensure the integrity of Council's financial management planning, modelling, and reporting, it is essential that Council has accurate data on the value of its assets.	Director of Corporate Services	Annually	●	15%		<ul style="list-style-type: none"> Completion of detailed asset revaluation in 2022-23 (with updates from engineering asset condition assessments delivered throughout the year). 	<ul style="list-style-type: none"> Development of a comprehensive tender specification for 2022-23 comprehensive asset revaluation and 3-year indexation strategy in progress.
	ASSET REGISTER Section 105(4)(b)(ii) of the <i>Local Government Act 2009</i> requires that Council maintains an asset register. Section 180 of the <i>Local Government Regulation 2012</i> requires that non-current physical assets are to be recorded on the register.	Director of Corporate Services	Ongoing	●	50%		<ul style="list-style-type: none"> Asset register established, updated, and maintained in line with asset acquisitions, disposals etc. Transition Asset Register to Synergy Soft/Altus 	<ul style="list-style-type: none"> Asset register transferred from Assetic to Synergysoft/Altus completed. Processes in development for timelier capitalisation of constructed assets and acquisitions.
	ASSET MANAGEMENT STRATEGY & POLICY The development and implementation of an asset management policy and strategy is a crucial component of Council's Asset Management Framework.	Chief Executive Officer	October	●	0%	March 2023	<ul style="list-style-type: none"> Asset Management Strategy reviewed. Asset Management Policy reviewed. 	Last review in 2021-22. Will be reviewed in Q3 2022-23
	ASSET MANAGEMENT PLANS The development and implementation of asset management plans are an important part of Council's Asset Management Framework.	Chief Executive Officer	Annual review of Plans Monthly reporting on training	●	25%	30 June 2023	<ul style="list-style-type: none"> Asset Management Plans reviewed annually for the following asset classes: transport, water supply, sewer, buildings and other structures. AMPs inform operational, maintenance, renewal, upgrade, acquisition and disposal decisions. Completion of Certificates in Asset Management Planning Completion of Fleet Management Asset Management Training 	<ul style="list-style-type: none"> Draft AMPs for 4 x asset classes 6 x staff completing Professional Certificate in Asset Management 5 x staff completing Fleet Management Certificate
	TRANSPORT INFRASTRUCTURE - RMPC - TRAFFIC MANAGEMENT REGISTRATION SCHEME Council is required to be registered under the Traffic Management Registration Scheme in order to complete work under the RMPC.	Director of Infrastructure and Environment	July	●	25%		Council maintains its Traffic Management Registration Scheme Status (TMRS) to work on State-controlled Roads.	<ul style="list-style-type: none"> Status maintained
Council develops, implements and maintains effective and compliant governance and risk frameworks (governance, finance, risk, assets, projects)	ROAD POLICY The adoption of a Road Policy allows Council to consolidate various data/information in a way that satisfies various road-related regulations. It is also an appropriate document for outlining the service levels that Council intends to provide for different categories of road. Section 73 LGA 2009 requires that Councils "categorise roads" according to the "surface of the roads" Section 74 LGA 2009 requires that Council must prepare a map of every road; and a register that shows the category of every road.	Chief Executive Officer	September	●	25%	31 March 2023	<ul style="list-style-type: none"> Update Road Register / Mapping as required for inclusion in Road Policy and online posting Council revises its Road Policy to ensure that it a) satisfies LGA 2009 and LGR 2012 regulatory requirements; b) incorporates relevant information/data from the NWQRTG (e.g. identification of LRRS roads, Statement of Intentions for road network etc.); and c) defines generic service levels in relation to different categories of roads. 	

Completed
 On Track
 On Hold
 Not Started
 Needs Attention

Building and Maintaining Our Infrastructure

Our infrastructure is strategically planned and well maintained to ensure the delivery of quality services to our community and to facilitate growth opportunities where viable.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Council manages, maintains, renews and upgrades assets in line with relevant plans, policies, strategies, budgets and in line with relevant funding program requirements.	SCADA Supervisory Control and Data Acquisition (SCADA) is a system of software and hardware elements that allow utility providers to control supply/treatment/distribution processes locally or remotely; monitor, gather and process real time data; directly interact with devices such as sensors, valves, pumps, motors and more through HMI software, record events and so forth.	Director of Infrastructure and Environment	December	●	25%	June 2023	<ul style="list-style-type: none"> Complete review into Council's SCADA operations and develop plan to address risks/gaps and take advantage of opportunities to improve monitoring and control of key Council utilities Deliver SCADA roll-out as informed by above review 	<ul style="list-style-type: none"> Initial review completed for Cloncurry water treatment, sewer treatment and Dajarra water treatment. Council looking to run a parallel procurement process with Burke via QWRAP funded process
	WATER SUPPLY & TREATMENT - MAINTENANCE Council provides a drinking water service in Cloncurry and non-potable water services in Dajarra, Kajabbi and Malbon.	Director of Infrastructure and Environment	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year maintenance and operations program for Water, including maintenance of drainage channels through town Deliver 2022-23 maintenance and operations program for Water. 	<ul style="list-style-type: none"> 1, 3, 5-year programs not yet developed Maintenance and operations program being delivered for Cloncurry, Dajarra and Kajabbi
	WATER SUPPLY & TREATMENT - CAPEX Council provides a drinking water service in Cloncurry and non-potable water services in Dajarra, Kajabbi and Malbon.	Develop: Director of Infrastructure and Environment	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year CapEx program for Water (includes Cloncurry, Dajarra, Malbon, Kajabbi) Plan for additional water storage capacity in Cloncurry (2nd reservoir in town) 	<ul style="list-style-type: none"> Longer term CapEx program under development Funding secured to replace chlorine dosing system in Cloncurry RFT under development for Dajarra dual retic system AMP being drafted for water Planning for next round of AM, planning and infrastructure delivery funding underway SCADA audit being progressed
	WATER SUPPLY & TREATMENT - CAPEX Council provides a drinking water service in Cloncurry and non-potable water services in Dajarra, Kajabbi and Malbon.	Deliver: Director of Projects	March	●	80%		<ul style="list-style-type: none"> Deliver 2022-23 CapEx program for Water 	<ul style="list-style-type: none"> Main Well project forecast commissioning in Q2 2022-23
	SEWER - MAINTENANCE & OPERATIONS Council provides sewage treatment services in Cloncurry and Dajarra in line with its Environmental Authority. Maintaining these services to an acceptable standard is core Council business.	Director of Infrastructure and Environment	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year maintenance and operations program for Sewer. Deliver 2022-23 maintenance and operations program for Sewer. 	<ul style="list-style-type: none"> Lagoon vegetation management underway Freeboard levels remain an issue for the department Reporting satisfactory
	SEWER - CAPEX Council provides sewage treatment services in Cloncurry and Dajarra in line with its Environmental Authority. Maintaining these services to an acceptable standard is core Council business.	Develop: Director of Infrastructure and Environment Deliver: Director of Projects	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year Capex program for Sewer. Deliver 2022-23 Capex program for Sewer. 	<ul style="list-style-type: none"> Replacement of 3 x SPS under development No major CapEx works for sewer assets scheduled in 2022-23 other than focus on SPS.
	WASTE MANAGEMENT - MAINTENANCE & OPERATIONS Council provides waste management services (kerbside collection) and waste management facilities in Cloncurry and Dajarra.	Director of Infrastructure and Environment	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year maintenance and operations program for Waste Management. Deliver 2022-23 maintenance and operations program for Waste Management. 	<ul style="list-style-type: none"> Maintenance and Ops plan being delivered No major issues identified by DES during Q1 visit
	WASTE MANAGEMENT - CAPEX Council will be embarking on a range of renewal, upgrade, and rehabilitation activities at its waste management facilities from 2021.	Develop: Director of Infrastructure and Environment Deliver: Director of Projects	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year Capex program for Waste Management. Deliver 2022-23 Capex program for Waste Management. 	<ul style="list-style-type: none"> No major CapEx in 2022-23

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Building and Maintaining Our Infrastructure

Our infrastructure is strategically planned and well maintained to ensure the delivery of quality services to our community and to facilitate growth opportunities where viable.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	BUILDINGS AND OTHER STRUCTURES - MAINTENANCE & OPERATIONS Council's Buildings and Other Structures include sport and recreation facilities (playgrounds, sports fields, swimming pool), buildings (halls, sheds, kiosks, workshops), business units (saleyards, early learning centre), housing, fencing and so forth. Maintaining and operating these assets efficiently and effectively is key to providing quality services to the community.	Director of Infrastructure and Environment	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year maintenance program for Council-owned Housing and Accommodation Develop 1, 3, 5-year maintenance program for Buildings and Other Structures. Implementation of turf maintenance program developed for Sport and Recreation grounds Deliver 2022-23 maintenance program for Buildings and Other Structures 	<ul style="list-style-type: none"> Slightly higher YTD budget spend than estimated Current program rolling out, will require
	BUILDINGS AND OTHER STRUCTURES - CAPEX Council's Buildings and Other Structures include sport and recreation facilities (playgrounds, sports fields, swimming pool), buildings (halls, sheds, kiosks, workshops), business units (saleyards, early learning centre), housing, fencing and so forth. Maintaining and operating these assets efficiently and effectively is key to provide quality services to the community.	Develop: Director of Infrastructure and Environment Deliver: Director of Projects	March	●	25%		<ul style="list-style-type: none"> Develop 1, 3, 5-year CapEx program for Buildings and Other Structures. Deliver 2022-23 CapEx program for Buildings and Other Structures. 	<ul style="list-style-type: none"> CapEx program for buildings and other structures being developed and delivered by Projects (child care, grandstands etc.) John Flynn Place Masterplan RFT process underway Perkins St Housing development; Sub-division civil works nearing completion; Housing RFT process underway Curry Kids new facility Design RFT process underway Depot Masterplan commenced and in progress
	TRANSPORT INFRASTRUCTURE – RURAL ROADS PROGRAM Council has a vast network of Rural Roads that required maintenance throughout the course of the year. The Rural Roads maintenance program must be integrated with QRA deliverables (Emergency Works, REPA etc.) and take account of variations throughout the year.	Director of Infrastructure and Environment	Monthly	●	25%		<ul style="list-style-type: none"> Program developed Progress against program Progress against budget 	<ul style="list-style-type: none"> Integration of Rural Roads and REPA programs one of the main focus points for Q1 and Q2
	TRANSPORT INFRASTRUCTURE - RMPC - RATES The Road Maintenance Performance Contract provides for Local Government staff to work on State-controlled roads to perform a range of maintenance tasks.	Director of Infrastructure and Environment	March	●	25%		<ul style="list-style-type: none"> Annual review of RMPC (Road Maintenance Performance Contract) rates completed and endorsed. 	<ul style="list-style-type: none"> Completed for 2022-23
	TRANSPORT INFRASTRUCTURE - RMPC - DELIVERY The Road Maintenance Performance Contract provides for Local Government staff to work on State-controlled roads to perform a range of maintenance tasks.	Director of Infrastructure and Environment	Monthly	●	25%		<ul style="list-style-type: none"> RMPC delivered in accordance with contract. Council receives monthly progress updates. 	<ul style="list-style-type: none"> Monthly updates provided
	TRANSPORT INFRASTRUCTURE - TIDS The Department of Transport and Main Roads provides TIDS funding to Councils to assist in road maintenance and upgrade projects.	Director of Projects	Monthly	●	15%		<ul style="list-style-type: none"> All TIDS (Transport Infrastructure Development Scheme) projects meet eligibility, time, quality, budget and reporting requirements. Council receives monthly progress updates. 	<ul style="list-style-type: none"> All TIDS (Transport Infrastructure Development Scheme) projects meet eligibility, time, quality, budget and reporting requirements. Council receives monthly progress updates.
	TRANSPORT INFRASTRUCTURE - R2R The Department of Infrastructure and Regional Development provides R2R funding to Councils to assist in transport infrastructure maintenance and upgrade projects.	Director of Projects	Monthly	●	25%		<ul style="list-style-type: none"> All Roads 2 Recovery (R2R) projects meet eligibility, time, quality, budget and reporting requirements. Council receives monthly progress updates. 	<ul style="list-style-type: none"> RFT process underway for Sedan Dip
	TRANSPORT INFRASTRUCTURE - DRFA - PROJECT MANAGEMENT The DRFA is a joint Commonwealth and State Government arrangement that provides a diverse range of funding relief measures following an eligible disaster. Activation, eligibility, and funding/expenditure requirements are outlined in the Queensland Disaster Relief and Recovery Guidelines.	Director of Projects	Monthly	✓	100%		<ul style="list-style-type: none"> Procurement for DRFA (Disaster Recovery Funding Arrangements) project management services initiated, scoped, progressed, and completed. 	<ul style="list-style-type: none"> DRFA (Disaster Recovery Funding Arrangements) project management services - External Project Management Services provider engaged
	TRANSPORT INFRASTRUCTURE - DRFA - PROJECT/PROGRAM DELIVERY The DRFA is a joint Commonwealth and State Government arrangement that provides a diverse range of funding relief measures following an eligible disaster. Activation, eligibility, and funding/expenditure requirements are outlined in the Queensland Disaster Relief and Recovery Guidelines.	Director of Projects	Monthly	●	15%		<ul style="list-style-type: none"> All DRFA projects are compliant with regard to eligibility, time, cost, quality and reporting requirements. Council receives monthly progress updates. 	<ul style="list-style-type: none"> DRFA projects - in progress. 4x RFT's released to the market & responses pending. 8x RFT's pending release.

✓ Completed
● On Track
● On Hold
● Not Started
● Needs Attention

Building and Maintaining Our Infrastructure

Our infrastructure is strategically planned and well maintained to ensure the delivery of quality services to our community and to facilitate growth opportunities where viable.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	ROAD USE AGREEMENTS / REGULATION OF HEAVY VEHICLES The Mineral Resources Act provides for the entry into Road Use Agreements where >10,000t of relevant material is to be hauled on a Local Government Controlled Road.	Chief Executive Officer	Ongoing	●	25%	Ongoing / As needed	<ul style="list-style-type: none"> Road Use Agreement (RUA) signed where >10,000t of relevant material is carted on a local controlled road. NHVR permits/licences reviewed as and when required. Road openings/closures have regard to GVM. Annual review of RUAs. 	<ul style="list-style-type: none"> RUA executed with Exco RUA being negotiated with CRA RUAs to be negotiated with Chinova, Tombola, Eva Copper
Council identifies opportunities and leverages funding to build more resilient infrastructure.	TRANSPORT INFRASTRUCTURE - DRFA - BETTERMENT PROJECTS Council occasionally has an opportunity to access external funding to build more robust infrastructure via the Disaster Relief and Recovery Arrangements Betterment Program. These projects aim to make regularly impacted assets more resilient, reducing future recovery/restoration costs.	Director Projects	Ongoing	●	10%		<ul style="list-style-type: none"> Council develops and maintains list of Betterment projects; Council advances Betterment Projects where eligible. 	<ul style="list-style-type: none"> Betterment projects - 4 potential betterment projects identified and scoped. Potential to submit 1 for potential advancement
Council invests in projects and initiatives that improve efficiencies in service delivery while achieving the same or a higher level of service.	ROADS OFF ALIGNMENT Cloncurry, like many local governments, has a significant portion of its road network off alignment. Any Council-controlled road off alignment presents a range of potential risks that should be mitigated.	Chief Executive Officer	Quarterly	●	25%	Uncertain for Northern Roads off Alignment	<ul style="list-style-type: none"> Complete Roxmere Road off alignment rectification items (August 2022) Complete southern Roads Off Alignment Pilot Project (August 2022) Scope northern Roads Off Alignment Project 	<ul style="list-style-type: none"> Southern Roads completed. Northern Roads under discussion with LGAQ and Department in the context of whether/how the State will support the process. Roxmere being progressed (final survey required)
	GEOGRAPHIC INFORMATION SYSTEMS (GIS) GIS is a powerful tool for visually representing data. It has the potential to provide Council and community members with access to useful information to assist in decision making.	Director of Infrastructure and Environment	Ongoing	●	10%		<ul style="list-style-type: none"> Implementation of MapInfo project (including dedicated training budget and bureau service). Council's Geographic Information System (GIS) is up to date, containing: all relevant asset layers, gravel pit information, CH clearance information, rateable property information, leases and licences, as-constructed drawings etc. 	<ul style="list-style-type: none"> Retainer established but a little behind in further training and roll out of deliverables
	BUSINESS SYSTEMS & APPLICATIONS - ASSET MANAGEMENT Council is looking to develop its asset management capabilities through the adoption of an asset management system that integrates with Council's other business systems (finance, records, GIS), allows for asset data capture (on any device, anywhere, anytime), assists in maintenance planning/scheduling and improves Council reporting on assets.	Director of Infrastructure and Environment	Completed by June 2023	●	50%		<ul style="list-style-type: none"> Implementation and embedding of asset management system for inspections, audits, defects, work orders etc. across all asset classes: water, sewer, buildings, transport assets 	<ul style="list-style-type: none"> Tracking well
	BUSINESS SYSTEMS & APPLICATIONS - ASSET MANAGEMENT Council is looking to develop its asset management capabilities through the adoption of an asset management system that integrates with Council's other business systems (finance, records, GIS), allows for asset data capture (on any device, anywhere, anytime), assists in maintenance planning/scheduling and improves Council reporting on assets.	Director of Corporate Services	July	✓	100%		<ul style="list-style-type: none"> Transition asset register into Synergy Soft / Altus (July) 	<ul style="list-style-type: none"> Asset register transitioned
	FINANCIAL REPORTING - EXPENDITURE BY ASSET CLASS To ensure visibility over operational costs and to review the impact of efficiency measures, it is important that the organisation clearly captures and reviews these costs.	Director of Corporate Services	Monthly	●	75%		<ul style="list-style-type: none"> Monthly finance report details operational expenditure by asset class (water, wastewater, waste, buildings and facilities etc.). 	<ul style="list-style-type: none"> Monthly financial reports and other Directorate reports detail operational expenditure by asset class. Continual improvement is focused on, with emphasis on the identification of trends and the impacts of efficiency improvements.

✓ Completed
● On Track
● On Hold
● Not Started
● Needs Attention

Valuing Our Environment

Our natural resources are valued, our cultural heritage is protected, and our landscape amenity is improved.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Local government biosecurity plans bring together all sectors of the local community to manage invasive plants and animals. They ensure resources are targeted at the highest priority pest management activities, and those most likely to succeed.	BIOSECURITY PLAN Council is required to adopt a Biosecurity Plan under the <i>Biosecurity Act 2014</i> . This Plan will be developed in association with Biosecurity Queensland and a range of key local stakeholders.	Director of Infrastructure and Environment	Quarterly updates	●	25%		<ul style="list-style-type: none"> Adopt Budget to enable required actions under the Biosecurity Plan 2019-23. % implementation of Biosecurity Plan (Action Plan): deliver 1080 baiting programs (2 x aerial and 2 x ground baiting programs), Cloncurry River weed management project, aquatic weed harvesting at Chinaman Creek Dam (western bank) and other programs where funding permits. 	<ul style="list-style-type: none"> Aerial baiting completed in July 2022 and scheduled for October 2022 Weeding projects progressed. Unsuccessful attempts to burn river after weed spraying Plan adopted and being followed
Council's waste reduction, waste management and recycling activities and initiatives promote improved environmental outcomes for the Shire and the region.	WASTE MANAGEMENT - WASTE REDUCTION & RECYCLING PLAN The <i>Waste Reduction and Recycling Act 2011</i> requires that Local Governments prepare, adopt, and implement a Waste Reduction and Recycling Plan (s121-125), that Local Governments review their Plan every three years (s126) and that they amend where necessary (s127).	Director of Infrastructure and Environment	Quarterly updates	●	0%		<ul style="list-style-type: none"> Adopt/Review/Amend Waste Reduction & Recycling Plan (including Site Based Management Plans). Implement Waste Reduction & Recycling Plan 	<ul style="list-style-type: none"> While progress is being made in waste management, the WRRP is overdue for review
	WASTE MANAGEMENT - ENVIRONMENTAL AUTHORITY (EA) Environmental authorities for waste management operations (and their associated operating conditions) are largely determined by volume of waste received and type of waste received. Council needs to review its operations and amend its EA where volume and/or type of waste received push Council into a different EA category.	Director of Infrastructure and Environment	Quarterly updates	●	25%		<ul style="list-style-type: none"> Review and amend Environmental Authority for waste management in Cloncurry as required (e.g., to ensure volumetric requirements are met). 	<ul style="list-style-type: none"> Currently under review. Pre-lodgement meetings completed.
	WASTE MANAGEMENT - OPERATIONS Council's Environmental Authority requires that Council undertake a range of monitoring and reporting activities in relation to waste management activities. This includes requirements around monitoring of ground water, tracking volumes and types of waste received, provision of annual reporting and so on.	Director of Infrastructure and Environment	Monthly updates	●	25%		<ul style="list-style-type: none"> Council creates a compliance program for all waste management monitoring and reporting requirements. Council budgets for and meets all monitoring and reporting requirements associated with its EA for waste management. Council develops and maintains longitudinal data sets for all monitoring and reporting activities in line with the EA and other reporting requirements. 	<ul style="list-style-type: none"> Reporting on track in general Groundwater monitoring to be reviewed
	WASTE MANAGEMENT COMPLIANCE - RECEIPT OF REGULATED WASTE Under Queensland's environmental protection legislation waste handlers are required to submit waste tracking information to the Department of Environment and Science (the department) as part of the system for tracking waste types as listed in Schedule 11 of the <i>Environmental Protection Regulation 2019</i> . https://environment.des.qld.gov.au/__data/assets/pdf_file/0021/86340/managing-wt-qld-overview.pdf	Director of Infrastructure and Environment	Monthly updates	●	25%		<ul style="list-style-type: none"> Council develops and implements a system to manage waste tracking for regulated waste streams (e.g., batteries, tyres etc.). Council meets all requirements in relation to waste tracking certificates. 	<ul style="list-style-type: none"> No issues
Council's utility services are efficient, effective, and compliant with the Environmental Authorities and other regulatory instruments that govern these services.	SEWERAGE TREATMENT - MONITORING REQUIREMENTS Council operates under an Environmental Authority in delivering wastewater services. It is important that Council is aware of, and meets its responsibilities under this Authority, including those in relation to monitoring of inputs, outputs and impacts and in relation to reporting of non-compliances, submission of SWIM data and so forth.	Director of Infrastructure and Environment	Monthly updates	●	25%		<ul style="list-style-type: none"> Budget for and establish a compliant Monitoring Program for sewer treatment services in Cloncurry and Dajarra. Develop and maintain longitudinal datasets for all monitored parameters. Budget for and establish a compliant Reporting Program for sewer treatment operations in Cloncurry and Dajarra. Complete and submit all monthly, quarterly, and annual reporting in line with the Reporting Program. 	<ul style="list-style-type: none"> All items being delivered

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Valuing Our Environment

Our natural resources are valued, our cultural heritage is protected, and our landscape amenity is improved.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	DRINKING WATER QUALITY MANAGEMENT PLAN Sections 92-101 of the <i>Water Supply (Safety and Reliability) Act 2008</i> requires that all drinking water service providers (such as Council) must prepare a Drinking Water Quality Management Plan. The Act also requires that Council review, amend where necessary and report on the implementation of the DWQMP. DWQMP guideline: https://www.resources.qld.gov.au/__data/assets/pdf_file/0010/45586/dwqmp-guidelines.pdf DWQMP review and audit guideline: https://www.resources.qld.gov.au/__data/assets/pdf_file/0008/105956/drinking-water-quality-review-and-audit-guidelines.pdf	Director of Infrastructure and Environment	Quarterly	●	25%		<ul style="list-style-type: none"> Compliance with DWQMP reporting, reviewing, and auditing requirements. Council prepares an adequate budget to ensure the implementation of the Risk Management Improvement Plan and to address improvement activities recommended by 3rd Party Audit. 	<ul style="list-style-type: none"> Updated DWQMP (including Dajarra and Kajabbi) submitted on 30 September 2022
	CLONCURRY WATER TREATMENT - MONITORING & REPORTING REQUIREMENTS Council, as a drinking water service provider under the <i>Water Supply (Safety and Reliability Act) 2008</i> , is responsible for providing safe and reliable drinking water. As part of this responsibility, Council is required to conduct routine monitoring on drinking water quality and to forward/publish these reports to the regulator and to other stakeholders. It is also a requirement that Council publishes its Customer Service Standards for provision of drinking water services (per s115 of the <i>Water Supply Act 2008</i>).	Director of Infrastructure and Environment	Monthly	●	25%		<ul style="list-style-type: none"> Establish and review Customer Service Standards. Budget for and establish a compliant Monitoring Program for water treatment services in Cloncurry. Develop and maintain a longitudinal dataset for all monitored parameters. Budget for and establish a compliant Reporting Program for water treatment operations in Cloncurry. Complete and submit all monthly, quarterly, and annual reporting in line with the Reporting Program, including the submission of SWIM data. 	<ul style="list-style-type: none"> All items being delivered
	DAJARRA WATER TREATMENT - REPORTING REQUIREMENTS Council is in the process of transitioning the Dajarra non-potable water supply scheme to a drinking water supply scheme.	Director of Infrastructure and Environment	Quarterly	●	25%		<ul style="list-style-type: none"> Budget for and establish a compliant Monitoring Program for water treatment services in Dajarra (as if the Dajarra Scheme were a Scheme registered for the supply of drinking water). Develop and maintain longitudinal dataset for all monitored parameters. Budget for and establish a compliant Reporting Program for water treatment operations in Dajarra. Complete and submit all monthly, quarterly and annual reporting in line with the Reporting Program, including the submission of SWIM data. 	<ul style="list-style-type: none"> All items being delivered

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Effective & Inclusive Governance

Council decision-making processes are efficient, effective, transparent, and inclusive. Decision-making promotes and balances the long-term sustainability of our community, our environment, our assets, and our finances. As an organisation, we are committed to quality customer service and continuous improvement.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Council secures positive outcomes for the Shire or leverages its memberships in key organisations to drive positive outcomes for the Shire and the region.	ADVOCACY There are many areas over which Council exercises direct control and a host of other areas where Council needs to engage in lobbying/advocacy activity in order to secure better outcomes for Cloncurry and for North West Queensland.	Mayor Elected Members	Monthly	●	25%	30 June 2023	• Value derived from memberships and delegations	• Council initiatives and interests continue to be well represented at the regional level via relevant groups/organisations. • Advocacy efforts (deputations/delegations) remain strong.
Consultation and engagement are undertaken in a way that is appropriate to the scope and potential impact of Council decisions and respects the position and opinion of all stakeholders	COMMUNITY ENGAGEMENT Democratic representation, social inclusion and meaningful community engagement is one of the local government principles outlined in section 4 of the <i>Local Government Act 2009</i> . It is important that Council solicits community feedback on major initiatives, either as a legislative requirement (e.g., Planning Scheme, Biosecurity Plan, Waste Reduction and Recycling Plan) or as a business-as-usual practice that contributes to the good governance of the Shire.	Chief Executive Officer	Quarterly updates	●	25%	30 June 2023	• Community Forums x 2 per annum. • Smoko with the Mayor. • Community/stakeholder engagement sessions held where relevant. • Community Satisfaction Survey issued.	• All deliverables progressing as planned with the exception of the Community Satisfaction Survey. This item has become a talking point at a regional and sector level given that the LGAQ has walked away from this process.
Review, update and implement the deliverables of key strategic plans (tourism, economic development, biosecurity)	CORPORATE PLAN The Corporate Plan defines Council's strategic vision for the next five years and identifies the ways in which Council will measure its performance in delivering on this vision. s105(5)(a)(i) of the <i>Local Government Act 2009</i> identifies the requirement to have a Corporate Plan. s165 of the <i>Local Government Regulation 2012</i> outlines the preparation requirements for the Corporate Plan and s166 of the <i>Local Government Regulation 2012</i> outlines the content requirements of the Corporate Plan (strategic direction of Council, performance indicators for measuring progress in achieving Council's vision for the future)	Chief Executive Officer	April	●	25%	30 April 2023	• Corporate Plan reviewed annually (April). • Performance against Corporate Plan deliverables captured in Annual Report (November).	• Corporate Plan 2021-26 reviewed in April 2022. • Performance against CP and OP deliverables will be captured in the 2021-22 Annual Report, which is scheduled for delivery in November 2022.
	OPERATIONAL PLAN The Operational Plan is a major planning document within council's corporate performance, planning, reporting and risk management framework. It outlines the significant initiatives and key operational activities that Council delivers in a given financial year to progress the priorities and strategies in the Corporate Plan. s105(5)(a)(v) of the <i>Local Government Act 2009</i> : requirement to have an Operational Plan s175 of the <i>Local Government Regulation 2012</i> outlines the requirements that the Operational Plan is consistent with the annual budget, states how Council will implement the Corporate Plan and how Council will manage operational risks.	Chief Executive Officer	Quarterly	●	25%	30 June 2023	• Quarterly reports on annual Operational Plan completed and published on Council's website. • Draft of Operational Plan for following financial year presented (May). • Operational Plan for following financial year adopted (June).	• All targets being met.
	ICT STRATEGY Council's operations are increasingly reliant on ICT/digital technology. This enables productivity and performance dividends when implemented well and also exposes Council to a wide range of risks. To manage these risks and opportunities, Council will adopt a 5-year ICT Strategy.	Director of Corporate Services	Quarterly	●	15%		• ICT Strategy developed with coverage of 1) governance; 2) emerging trends and technologies; 3) business systems and applications; 4) infrastructure and technology; 5) IT business continuity; 6) security; 7) project management; and 8) information management.	• Council Officers conducting business systems reviews to assess improvement opportunities
	ECONOMIC DEVELOPMENT Council's economic development portfolio covers a wide range of projects and initiatives that are designed to attract and retain population, facilitate investment, sustain, and grow local businesses, diversify business and industry opportunities and so on. Many of these initiatives and the deliverables associated with them are captured in Council's Economic Development Strategy.	Director of Community Services and Economic Development	Quarterly	●	20%		• Review and update of Council's Economic Development Strategy (combine with Tourism Strategy) • % implementation of Economic Development Strategy	• EDS development is underway, progress includes the development of a working group, and desktop research is complete.

✓ Completed ● On Track ● On Hold ● Not Started ● Needs Attention

Effective & Inclusive Governance

Council decision-making processes are efficient, effective, transparent, and inclusive. Decision-making promotes and balances the long-term sustainability of our community, our environment, our assets, and our finances. As an organisation, we are committed to quality customer service and continuous improvement.


Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
Council's budgeting and investment decisions ensure Council's continued financial sustainability.	RATES Rates and charges constitute approximately 50% of Council's revenue. Section 104(1) of the <i>Local Government Act 2009</i> provides that Council may levy rates or charges only by a rate notice. Section 104(2) outlines the content requirements of a rate notice.	Director of Corporate Services	Monthly	●	75%		<ul style="list-style-type: none"> 1st half rates levied in August 2022. 2nd half rates levied in February 2023. Monthly Finance Report tracks rates revenue and rates arrears. 	<ul style="list-style-type: none"> 2022-23 1st half-year rates levied in line with schedule Monthly Council meeting reports track rates revenue and arrears Improvements in the collection of long outstanding arrears in Q1.
Council develops, implements, and maintains effective and compliant governance and risk frameworks (governance, finance, risk, assets, projects).	BUDGET PROCESS - PREPARATION, ADOPTION, REVIEW Annual budget preparation requires a review of grant, rate and other revenue streams, operational and maintenance expenditure requirements, capital expenditure requirements, impact of investment decisions on depreciation, a review of fees and charges, plant and fleet replacement scenarios, tender/procurement activities scheduled for the year, key projects and initiatives to be delivered, the cost of compliance activities, sustainability ratios and so forth. ss169-172 of the <i>Local Government Regulation 2012</i> outlines the preparation, content and amendment requirements for a Local Government's budget.	Chief Executive Officer	Quarterly	●	25%	30 June 2023	<ul style="list-style-type: none"> Council develops and implements a Budget Process (rates, fees and charges, CapEx, plant and fleet replacement, priority projects and initiatives, review of sustainability indicators etc.). The Budget is adopted in line with ss169-172 of the <i>Local Government Regulation 2012</i> (June). The Budget is reviewed/amended in line with ss169-172 (February). 	<ul style="list-style-type: none"> All targets being met.
	EXTERNAL AUDIT - EOFY & FINANCIAL STATEMENTS The external audit provides independent assurance that council's annual financial statements are reliable and comply with prescribed requirements. It is primarily a financial audit which assesses Council's internal control framework and focuses on the material components of Council's financial statements and how significant financial reporting risks have been dealt with by management. Section 104(5)(b)(i) of the <i>Local Government Act 2009</i> requires that the system of financial management established by a local government must include the following financial accountability documents: general purpose financial statements, asset registers, an annual report and a report on the results of an annual review of the implementation of the operational plan.	Director of Corporate Services	Annually	●	90%		<ul style="list-style-type: none"> AUDIT OPINION: unmodified audit opinion INTERNAL CONTROLS: Control Environment, Monitoring Activities, Risk Assessment, Control Activities, Information and Communication: at least 4/5 "effective" and no "ineffective" FINANCIAL STATEMENT PREPARATION: End of Financial Year Processes, Timeliness, Quality: No "ineffective" 	<ul style="list-style-type: none"> 2021-22 audit completion and sign-off scheduled for 24 October 2022.
	EXTERNAL AUDIT - AG Report Section 213 of the <i>Local Government Regulation 2012</i> requires that the Auditor-General's Observation Report is tabled by the Mayor at the first Council Meeting after receipt of the report.	Chief Executive Officer	November	●	25%	15 December 2022	<ul style="list-style-type: none"> Observation Report tabled in line with <i>Local Government Regulation 2012</i> timeframes. 	<ul style="list-style-type: none"> Report will be tabled when available in Q2
	INTERNAL AUDIT Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. Section 207(1) of the <i>Local Government Regulation 2012</i> requires that Council prepare an internal audit plan, carry out an internal audit, prepare a progress report for the internal audit and assess compliance with the internal audit plan.	Chief Executive Officer	Quarterly	●	25%	30 June 2023	<ul style="list-style-type: none"> Develop and adopt an internal audit plan for the financial year (identifying operational risks, how they have been evaluated, which are the most significant, the control measures that Cloncurry Shire Council has adopted or is to adopt, to manage the most significant operational risks). Appoint internal auditor to complete the audits identified in the internal audit plan (July). Deliver 2 x internal audits: internal controls and fraud management 	<ul style="list-style-type: none"> Internal Audit plan for 2022-23 in place Scopes drafted for release in Q1. Will be awarded and progressed from Q2.
	INTERNAL AUDIT Section 207(1) of the <i>Local Government Regulation 2012</i> requires that Council prepare an internal audit plan, carry out an internal audit, prepare a progress report for the internal audit and assess compliance with the internal audit plan. Council will conduct a minimum of two internal audits each financial year, targeting areas of organisational risk.	Chief Executive Officer	Quarterly	●	25%	30 June 2023	<ul style="list-style-type: none"> Completion of internal audits scheduled for 2022-23. Prepare progress report for the internal audit and present to Audit Committee. 	<ul style="list-style-type: none"> Internal audit progress report presented to the September Audit Committee meeting

Completed
 On Track
 On Hold
 Not Started
 Needs Attention

Effective & Inclusive Governance

Council decision-making processes are efficient, effective, transparent, and inclusive. Decision-making promotes and balances the long-term sustainability of our community, our environment, our assets, and our finances. As an organisation, we are committed to quality customer service and continuous improvement.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	AUDIT COMMITTEE - MEMBERSHIP Section 105 of the <i>Local Government Act 2009</i> requires Council to establish an Audit Committee to monitor and review the integrity of financial documents; and the internal audit function; and the effectiveness and objectivity of the local government's internal auditors. Section 210 of the <i>Local Government Regulation 2012</i> defines composition - Consist of at least 3 members and no more than 6 members; - Having 2, but no more than 2 Councillors; having at least 1 member who has significant experience and skills in financial matters; with Council to appoint a chairperson of the Audit Committee	Chief Executive Officer	Quarterly	✓	100%	30 June 2023	<ul style="list-style-type: none"> Budget for Audit Committee developed and adopted. Composition of Audit Committee confirmed in accordance with the requirements of the <i>Local Government Act 2009</i> and <i>Local Government Regulation 2012</i>. 	<ul style="list-style-type: none"> All deliverables met for 2022-23. Budget for 2023-24 to be adopted in June 2023.
	AUDIT COMMITTEE - MEETINGS Section 211 of the <i>Local Government Regulation 2012</i> requires the Audit Committee to meet at least twice each financial year. These meetings should coincide with completion/review of the internal audit plan, internal audit reports and progress reports, review of draft financial statements, and the review of the Auditor-General's audit report about the financial statements.	Chief Executive Officer	Quarterly	●	25%	30 June 2023	<ul style="list-style-type: none"> Audit Committee meeting schedule confirmed for financial year (April). Audit Committee meetings held in accordance with schedule. Audit Committee reviews internal audit function, internal audit progress reports, draft financial statements, enterprise risk management framework etc. Audit Committee self-assessment completed (May). 	<ul style="list-style-type: none"> All deliverables being met
	ENTERPRISE RISK MANAGEMENT - FRAMEWORK Council's operations span a wide spectrum of disciplines, fields, and environments. This diversity of activity creates an equally diverse and complex range of risks as well as a wealth of opportunities for Council.	Chief Executive Officer	Quarterly updates	●	25%	30 June 2023	<ul style="list-style-type: none"> Annual review of Enterprise Risk Management Framework by Audit Committee (May). Review and update of Strategic and Operational Risk Registers (quarterly). Review of Business Continuity Plan and completion of business continuity exercise (November). Review of Fraud Risk Register (February). Implementation of compliance frameworks, monitoring and reporting for water, sewer and waste (monthly, quarterly, annual). Council reports incorporate a review of relevant risks (policy, legal, financial etc. - monthly). Review of insurance (May). 	<ul style="list-style-type: none"> All deliverables being met
	DELEGATIONS AND DELEGATION REGISTER The appropriate management of Delegations involves a balancing act between managing risks associated with the delegation of authority and the efficiency dividends that come with the allocation of appropriate delegations.	Chief Executive Officer	Quarterly	●	25%	30 June 2023	<ul style="list-style-type: none"> Rolling review of Council to Chief Executive Officer delegations register. Rolling review of Chief Executive Officer to Officer delegations register. Delegations register available on website. 	<ul style="list-style-type: none"> Progress has been slow and steady with Council to CEO delegations with most of the major regulations reviewed.
	LOCAL LAWS Local laws are statutory instruments made by local governments to regulate a broad range of issues within their communities.	Chief Executive Officer	December	●	0%	30 June 2023	<ul style="list-style-type: none"> Local laws reviewed annually. Local laws amended where necessary. New local laws adopted where necessary. 	

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Effective & Inclusive Governance

Council decision-making processes are efficient, effective, transparent, and inclusive. Decision-making promotes and balances the long-term sustainability of our community, our environment, our assets, and our finances. As an organisation, we are committed to quality customer service and continuous improvement.


Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	INFORMATION AND RECORDS MANAGEMENT Public records are the cornerstone of an accountable and democratic society. They allow scrutiny from the public of the decisions made by those who are elected or employed to act on their behalf.	Director of Corporate Services	Quarterly	●	70%		<ul style="list-style-type: none"> Compliant records management system maintained. Relevant policies and procedures established. Progressive reduction in records-keeping expenses. Reduction of hard-copy records kept. Retention and disposal requirements met. Incorporation of Information and Records Management into ICT Strategy. 	<ul style="list-style-type: none"> Needs work to become more efficient, the system is providing some good information but still heavily reliant upon a small number of non-integrated databases. Tasking process has improved and staff are utilising it better.
	WEBSITE - COMPLIANCE Council's website is a key vehicle for demonstrating the ways in which it is meeting and upholding a number of the Local Government principles outlined in section 104 of the <i>Local Government Act 2009</i> , including: transparent and effective processes; decision-making in the public interest; democratic representation, social inclusion and meaningful community engagement. https://www.dlgrma.qld.gov.au/__data/assets/pdf_file/0027/48195/local-government-compliance-checklist.pdf	Director of Corporate Services	Monthly	●	90%		<ul style="list-style-type: none"> Council monitors and maintains a compliant website. Internal reporting to be developed and completed monthly 	<ul style="list-style-type: none"> No significant non-compliances were identified. Internal self-review checklists to be developed and monthly reporting to be established.
	INSURANCE Council manages a range of risk exposures (assets, workforce, cyber) through maintenance of appropriate insurances. Section 107 of the <i>Local Government Act 2009</i> requires that Council maintain Public Liability and Professional Indemnity Insurance. Section 214 of the <i>Local Government Regulation 2012</i> establishes the required insurance amounts (\$30m for PL and \$10m for PI). The <i>Workers' Compensation and Rehabilitation and Other Legislation Amendment Act 2003</i> requires all Queensland businesses which employ workers to hold and maintain an accident insurance policy to cover their workers.	Director of Corporate Services	Annually	●	75%		<ul style="list-style-type: none"> Relevant insurances maintained (PL, PI, Workcover, Cyber, Assets). Specialist VFM review conducted biennially (March 2024). 	<ul style="list-style-type: none"> All relevant and appropriate insurances are in place for the 2022-23 year. Scheduling of annual review for March 2023 on track.
	STATUTORY POLICIES The <i>Local Government Act 2009</i> and the <i>Local Government Regulation 2012</i> outline the policies that Council is required to adopt/review on an annual basis (e.g., Procurement Policy, Revenue Policy, Advertising and Spending Policy). In addition, there are a range of other statutory policies that must be maintained and displayed on Council's website. https://www.dlgrma.qld.gov.au/__data/assets/pdf_file/0027/48195/local-government-compliance-checklist.pdf	Chief Executive Officer	Monthly	●	25%	30 June 2023	<ul style="list-style-type: none"> Reviews conducted in accordance with Policy Review Schedule All statutory policies reviewed in accordance with relevant legislation and uploaded to CSC website 	<ul style="list-style-type: none"> All statutory policies are being reviewed.
	ADMINISTRATIVE POLICIES Outside of the obligatory statutory policies required by the <i>Local Government Act 2009</i> and the <i>Local Government Regulation 2012</i> , Council has a wide range of policies that govern the internal administration of Council operations. To ensure these remain relevant to current operations and reflect legislation requirements, it is important that these policies are subject to periodic review.	Director of Corporate Services	Monthly	●	75%		<ul style="list-style-type: none"> Establish Policy Register. Establish Policy Review Schedule. Provide monthly update in EOM reports 	<ul style="list-style-type: none"> Majority of policies reviewed, and Register established. Review schedule to be formalised and monthly reporting to be established.
	COMPLAINTS MANAGEMENT Council has a range of responsibilities in relation to maintaining the required frameworks for handling, managing, and publishing details of complaints.	Chief Executive Officer	Annually	●	25%		Compliant management of the following: <ul style="list-style-type: none"> Administrative Action Complaints Councillor conduct or performance complaints Competitive neutrality complaints Mandatory reporting of the above in Council's Annual Report. 	<ul style="list-style-type: none"> All reporting for the previous financial year is to be published in Annual Report

Completed
 On Track
 On Hold
 Not Started
 Needs Attention

Effective & Inclusive Governance

Council decision-making processes are efficient, effective, transparent, and inclusive. Decision-making promotes and balances the long-term sustainability of our community, our environment, our assets, and our finances. As an organisation, we are committed to quality customer service and continuous improvement.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	RIGHT TO INFORMATION Right to Information is the Queensland Government's approach and commitment to provide access to information unless it is contrary to the public interest to provide that information. Right to Information aims to: - Make more information available; - Provide equal access to information across all sectors of the community - Provide appropriate protection for individuals' privacy.	Chief Executive Officer	Annually	●	25%		<ul style="list-style-type: none"> External audits by QLD Ombudsman and internal audits using relevant checklists (such as those provided by DILGP) demonstrate compliance; Council meets all compliance requirements related to the RTI Act, PID Act and IP Act 	• No RFIs received
	WEBSITE COMPLIANCE The various Acts, Regulations and Guidelines that outline Council's responsibility in relation to water, sewer and waste management include requirements related to publishing certain materials on Council's website.	Director of Infrastructure and Environment	Quarterly	●	25%		<ul style="list-style-type: none"> Develop, monitor and update website content compliance (via checklist) for water, sewer and waste and review quarterly for compliance (e.g. meeting publishing requirements for the DWQMP and associated reports, publishing the Waste Reduction and Recycling Plan, publishing Council's Customer Service Standards for water and sewer operations etc.) 	<ul style="list-style-type: none"> All items required by Regulator posted. Some new updates of SWIM data and review of CSS to come in Q2-Q3
	ENVIRONMENTAL HEALTH OFFICER INSPECTIONS EHOs are tasked with ensuring that all retail food businesses meet their legislative obligations and that all food products sold and consumed are correctly labelled and safe to eat, including through the conduct of inspections and investigations.	Manager Planning and Environment	Annually	●	0%		<ul style="list-style-type: none"> Annual inspections of businesses completed Food licences provided to all businesses who met compliance requirements 	• To commence
HR & WHS systems and processes drive a culture of safety, compliance, performance, and accountability. Council's focus on training and development drives a culture of continual improvement.	ORGANISATIONAL CULTURE - LEARNING & DEVELOPMENT "Council enables and empowers its workforce" Section 13 of the <i>Local Government Act 2009</i> identifies the responsibilities of local government employees. These include the responsibility to implement the policies and priorities of the local government in a way that promote the effective, efficient, and economical management of public resources; excellence in service delivery; and continual improvement. To drive these outcomes, it is important that Council's onboarding and training/education programs enable and empower staff to do their jobs well.	Chief Executive Officer	Quarterly	●	25%		<ul style="list-style-type: none"> Council reviews and improves its onboarding process for new staff: implementation of LMS system (July) Development (October) and implementation (rolling) of training and development plan across the organisation that enables and empowers staff to continually improve in the delivery of local government services. Development and implementation of new induction/onboarding process 	<ul style="list-style-type: none"> LMS in place. Quality content, though there is a backlog in re-fresher training L&D plan developed and training being rolled out. Some issues with attendance that need to be addressed
	ORGANISATIONAL CULTURE - WHS "Council cares for and looks after its workforce. Council staff care for and look after each other." Council has a broad range of WHS responsibilities as outlined in the <i>Work Health & Safety Act 2011</i> and associated Codes of Practice (e.g., Confined Spaces, Demolition Work, Excavation Work, First Aid in the Workplace, Traffic Management etc.). These responsibilities apply across all levels of the organisation, to all Council staff and to the various contractors that operate under Council's PCBU banner. https://www.worksafe.qld.gov.au/_data/assets/pdf_file/0023/22289/guide-to-work-health-and-safety-act-2011.pdf	Chief Executive Officer	Quarterly	●	25%		<ul style="list-style-type: none"> Council implements and embeds its Safety Management System. Council allocates an appropriate budget and resources to meet WHS requirements. Annual and Monthly WHS Action Plans developed and adopted (and delivered via the Safety Management System). 	<ul style="list-style-type: none"> Safety Management System operating. Better remote functionality pending. High utilisation rates required for pre-starts. WHS budget allocated Annual and Monthly Action Plans developed and adopted Council received 2 x improvement notices in Q2 (for rectification by 31 October 2022)

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention

Effective & Inclusive Governance

Council decision-making processes are efficient, effective, transparent, and inclusive. Decision-making promotes and balances the long-term sustainability of our community, our environment, our assets, and our finances. As an organisation, we are committed to quality customer service and continuous improvement.

Corporate Plan Activity	Area of Operations	Accountability	Expected Completion By	Quarter Progress Status	Overall Progress	Amended Completion Date	Measure of Success	How successfully has this outcome been achieved for this quarter?
	ORGANISATIONAL CULTURE - ENGAGEMENT, ACCOUNTABILITY, RECOGNITION "Council is committed to continual improvement through engagement, accountability, reward and recognition." Section 13 of the <i>Local Government Act 2009</i> identifies the responsibilities of local government employees. These include the responsibility to implement the policies and priorities of the local government in a way that promote the effective, efficient, and economical management of public resources; excellence in service delivery; and continual improvement. To drive these outcomes, it is important that Council's onboarding and training/education programs are fit for purpose.	Chief Executive Officer	Quarterly	●	25%		<ul style="list-style-type: none"> Retention rate. Council initiates and completes the renegotiation of its Certified Agreement (June 2022). Council resources a Joint Consultative Committee (quarterly). Council resources a WHS Committee (monthly/quarterly). Performance expectations are clearly communicated through Position Descriptions and managed via Performance Management Process. Performance monitoring and management is linked to Corporate Plan and Operational Plan deliverables. 	<ul style="list-style-type: none"> Retention rate progressively improving (see rol12-month average in HR/WHS report) Certified Agreement beyond scheduled target date but well progressed JCC and WHS Committees established and meeting PDs progressively being updated KPIs under development for all staff CEO and Director Performance Plans either drafted or established
Minimise the impact of natural disasters and ability to recover from natural disasters and support the community for rapid recovery including support of the Local Disaster Management Group	WATER INFRASTRUCTURE - CHINAMAN CREEK DAM SAFETY CONDITIONS The <i>Water Supply (Safety & Reliability) Act 2008</i> provides for licencing of referable dams to be licenced and applies safety conditions to each licence. Ensure all Inspection and Auditing requirements are undertaken and reported accordingly.	Chief Executive Officer	Annual	●	25%	31 May 2023	<ul style="list-style-type: none"> Emergency Action Plan is reviewed and up to date in accordance with regulated timeframes and processes EAP drill completed Detailed risk assessment of dam safety infrastructure completed 	<ul style="list-style-type: none"> EAP reviewed and submitted to Dam Regulator EAP drill scheduled for 23 November 2022 Comprehensive Risk Assessment project initiated, scheduled for completion in May 2023
	DISASTER MANAGEMENT Local Governments and Local Disaster Management Groups play a key role in the planning, preparation, response and recovery cycles to natural disasters.	Mayor Chief Executive Officer LDMG	Quarterly updates	●	25%		<ul style="list-style-type: none"> LDMG meetings hosted as required and in line with statutory requirements LDMP reviewed annually LDMG membership updated as required Disaster Management exercises hosted in line with statutory requirements. 	<ul style="list-style-type: none"> Major deliverables in Q2 are scheduled

 Completed
  On Track
  On Hold
  Not Started
  Needs Attention