



# Cloncurry Shire Council

**POLICY  
NO.**

CS 0023

## OVERFLOW CAMPING POLICY

### 1. Background and Context

The purpose of the Overflow Camping Policy (the Policy) is to provide Cloncurry Shire Council (Council) with guidelines for overflow camping locations in Council facilities.

Council recognises the value of tourism to the economic diversity within the Shire. Council is committed to ensuring there is a diversity of camping options for visitors to the area.

Council does not favour the use of the overflow locations over privately operated caravan parks in the area and the overflow locations will only be accessible to those vehicles that cannot access Caravan Park sites due to size or in peak times once commercial facilities are full.

### 2. Scope

The purpose of the policy is to provide a framework that provides clear guidelines of:

- When overflow camping locations will be activated
- How the overflow camping locations will be managed
- Eligibility for access to these areas

### 3. Objectives

The objectives of the Overflow Camping Policy are to:

- (a) Meet the needs of visitors' accommodation in the Cloncurry Shire
- (b) Ensure overflow options are only available when private caravan parks are at capacity

### 4. Definitions

In this policy:

**Recreational Vehicle (RV)** For the purposes of this policy, an RV is a vehicle that combines transportation and temporary living quarters for travel, recreation, and camping. A fully self-contained vehicle which includes caravans, motorhomes, and campervans.

**Council** Cloncurry Shire Council

### 5. Roles and Responsibilities

The Chief Executive Officer is responsible for ensuring the Policy is understood and adhered to by Council staff, the Mayor, and Councillors.

## **6. Policy**

### **6.1. Overflow Camping Locations**

Locations for overflow camping include:

- (a) Cloncurry Equestrian Centre
- (b) Cloncurry Recreation Grounds

### **6.2. Trigger Point**

For visitors to use the overflow camping locations the following two points must be met:

- All private caravan parks in the Cloncurry township are at capacity at the time of application.
- There are no private or community group bookings of the facility during the dates requested requiring exclusive use of the facility.

### **6.3. Eligible Applicants**

To be eligible to use the overflow camping facilities visitors are required to have an RV setup. That is a fully self-contained vehicle, either a caravan, motorhome, campervan, camper trailer or tent. All of which would require their own facilities including shower and toilets.

### **6.4. Ineligible Applicants**

Visitors who are not fully self-contained which includes those without bathroom facilities in their recreation vehicle will not be permitted.

This does not include those visitors travelling with livestock. These travellers are permitted at the Equestrian Centre and fall under the venue hire terms and conditions. This does not include those venue hirers that have camping as part of their event. Refer to venue hire forms for travelling with livestock and venue hire enquiries.

### **6.5. Animals**

Dogs are permitted in the overflow locations but must abide by the following:

- Pets are to be leashed by a responsible person at all times
- Pets are not to be left unattended at either of the overflow locations

### **6.6. Length of Stay**

Applicants may apply for up to 5 days in the overflow area. Applicants may request an extension if there are no caravan park availability after the 5 days. Extension may not exceed a further 5 days.

### **6.7. Conditions of Use**

Visitors must abide by the following conditions of use and terms and conditions outlined in the hire of venue:

- The camping area must be left in a clean and tidy condition to the satisfaction of authorised Council Officers. Bins are provided at both locations.
- Advance bookings will not be taken however, provision for advance bookings of large groups should go through the venue hire process.

- Primary use activities at the Equestrian Centre and Recreation Grounds will take precedence at all times which includes recreational sports, events and private bookings.
- All visitors using the overflow locations must display their signed permit on their recreational vehicle.
- No open fires are to be lit inside the overflow locations.
- No vehicle maintenance is to be carried out at the overflow locations except for topping up of fluids for daily maintenance only. Petroleum products are not to be decanted without prior Council approval.
- There are no facilities available including toilets and showers during the stay. These venues do have buildings with facilities that are used for venue hiring only or those travelling with livestock.
- Parking is only permitted in the designated area.
- Visitors may be asked to relocate to more appropriate sites at the discretion of the Cloncurry Shire Council.
- Applications may be terminated or suspended at any time at the discretion of the Cloncurry Shire Council.
- Council is not liable for any personal injury and loss or damage to your vehicle/recreational vehicle arising from camping at the overflow site.

#### **6.8. Fees**

A per night fee will be applicable to approved applicants. Fees will be outlined in Council's annual schedule of fees and charges.

Payment of fees can only be completed during business hours at the Cloncurry Unearthed Visitor Information Centre & Museum or at the Cloncurry Shire Council Office, or online.

#### **6.9. Breach of Terms and Conditions**

If any permit holders breach the venue terms and conditions or the conditions of use applications for stay will be terminated.

### **7. Accountability and Reporting**

This policy is subject to annual review by the Community Services and Economic Development department.

#### **References and Related Documents:**

*RV Strategy 2023*

*Overflow Camping Procedure*

*Overflow Camping Application Form*

*Cloncurry Shire Council Conditions of Venue Hire*

*Fire Evacuation Plan – Cloncurry Recreation Grounds*

*Fire Evacuation Plan – Cloncurry Equestrian Centre*

**Adopted by Council Resolution 32.230221**

**POLICY VERSION AND REVISION INFORMATION**

Version No.	Date Adopted	Review Date
1	21 February 2023	February 2025

*Authorised by: Philip Keirle*



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*Title: Chief Executive Officer*